

## **DIOCESE OF BELIZE**

### **Prospective Volunteer Profile**

Thank you for your interest in volunteering with our Diocese. Volunteers play a vital role in the furthering our mission. All volunteer applications are reviewed with consideration of current volunteer opportunities and a response is sent on behalf of the Diocese within six weeks of review.

Acceptance of volunteer services is contingent upon the applicant successfully completing and submitting a completed application form, a notarized copy of the ID page of the applicant's passport (or a government issued identification card), medical certification of fitness for the proposed task or project. Additionally, volunteers who will be working with minors are required to submit to a *criminal background check*.

Your information will be kept in confidence. Your application will be accessed by authorized persons only.

#### **SECTION I Answer all questions.**

Name: \_\_\_\_\_  
                    First name                                    Middle name                                    Last name

\_\_\_ Mr. \_\_\_ Mrs. \_\_\_ Ms. \_\_\_ Dr. \_\_\_ Rev.

Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
City                                    State/Province                                    Country

Telephone: \_(\_\_\_\_)\_\_\_\_\_ (Work)  
                    \_(\_\_\_\_)\_\_\_\_\_ ( Home)

Email: \_\_\_\_\_

Birth date: \_\_\_\_\_  
                    Day                    Month                    Year

Citizenship: \_\_\_\_\_

**Emergency Contact:** Name \_\_\_\_\_

Address: \_\_\_\_\_

Relationship: \_\_\_\_\_ Telephone: \_\_ (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

If volunteer applicant is 17 years or younger, a legal parent or guardian must accept or decline the terms and conditions below. Please provide the name of a parent or legal guardian below.

Name of Parent/Legal Guardian \_\_\_\_\_

**SECTION II *Answer all questions below.***

**Educational Background**

Highest Qualification & Institution \_\_\_\_\_

**Work Experience**

***Use your last two employment***

Employer: \_\_\_\_\_ Date of Employment: \_\_\_\_\_

State position and job duties: \_\_\_\_\_  
\_\_\_\_\_

Employer: \_\_\_\_\_ Date of Employment: \_\_\_\_\_

State position and job duties: \_\_\_\_\_  
\_\_\_\_\_

**PREVIOUS VOLUNTEER EXPERIENCE (Use a separate sheet if necessary)**

Place: \_\_\_\_\_

Date of Commitment: \_\_\_\_\_

Assignment/Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Special certification: (CPR, medical etc)** \_\_\_\_\_  
\_\_\_\_\_

**INTEREST/HOBBIES/ACTIVITIES**

Please list: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have specialist skills, interests or hobbies that you would like to use when volunteering? If YES, explain.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION III Provide details of the assistance you are interested in offering.**

**I would like to volunteer for:**

**i) Professional Development Facilitator (give details)**

\_\_\_\_\_  
\_\_\_\_\_

**ii) Religious Education (give details)** \_\_\_\_\_

\_\_\_\_\_

**iii) Coaching(give details)** \_\_\_\_\_

\_\_\_\_\_

**iv) Youth Ministry (give details)**

\_\_\_\_\_

**v) Repairs/Construction (give details)** \_\_\_\_\_

\_\_\_\_\_

**vi) Medical/Dental Outreach (give details)** \_\_\_\_\_

\_\_\_\_\_

**vii) Tutoring (give details)** \_\_\_\_\_

\_\_\_\_\_

**viii) Gardening/Landscaping/Agriculture (give details)** \_\_\_\_\_

\_\_\_\_\_

ix) \_\_\_\_\_ OTHER (give details)

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*Attach a separate page to provide any further details of the proposed volunteer activities.*

Proposed volunteer period: \_\_\_\_\_

Have you volunteered in the past? Yes  No

If YES, please give dates, place and other specifics below.

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Is there a specific school/church/mission where you would like to volunteer?

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**SECTION IV** *Please fill in the information for the items below*

Allergies \_\_\_\_\_

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Physical impairment \_\_\_\_\_

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Dietary restrictions \_\_\_\_\_

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Mental Health issues requiring treatment \_\_\_\_\_

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Current medication and conditions for which they are prescribed \_\_\_\_\_

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Vaccines \_\_\_\_\_

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**Section V *Volunteers who will be working with students, at schools while school is in session or with minors must complete this section.***

I understand that persons who will have significant contact with children are required to undergo a criminal background check before working with children. Attach a notarized copy of your criminal report.

Has a criminal complaint ever been filed against you that alleged sexual misconduct or child abuse by you or through your participation in or facilitating such activities? Yes  No

*If yes, please explain on a separate sheet. Please provide the date, place and nature of the incident leading to the complaint.*

Have you ever been refused the opportunity to volunteer with minors? Yes  No

*If yes, please explain on a separate sheet of paper.*

Have you ever been convicted of a crime (felony or misdemeanor) other than minor traffic violations? Yes  No

*If you have ticked yes, provide further details on a separate page and attach to your application. Having a conviction must be taken into consideration when assessing your suitability.*

**SECTION VI *Please list two references who can attest to your character and suitability as an effective volunteer.***

**REFERENCES**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Relationship: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

**DECLARATIONS and WAIVER**

The information provided on this form is true, correct and complete. If accepted as a volunteer, any misstatement, or omission of fact on this form, may result in termination of my services.

I grant permission to check my background and references and I release the Diocese of Belize from any and all resultant liabilities.

I understand that this is an application for and not a commitment or promise of volunteer opportunity.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian  
If prospective volunteer is 17 years or younger

Please print the full name of the applicant below:

\_\_\_\_\_